



## VTL AGM 2019 Minutes

July 7, 2019 7PM

Designated Minute Taker: Pendra Wilson

Member's sign-in at the door with their full name and member number where membership is confirmed. Only individual who were members on or prior to 30 days preceding the AGM may vote at this AGM, as per Rule 72, Note that member accounts do not have to be active. Even if Annual Maintenance Fees are due, the member may still vote. Voting members are provided information package including the AGM agenda with 2018 Annual Report, which includes the past year's financial statements.

7:00 Laine Hughes, Identifies himself at the AGM Chair

Welcome's Territory acknowledgement and introduces Nate Ross, VTL's president.

7:05 Nate Ross/President, opens meeting

- Welcome to VTL's AGM, We have a lot to get through tonight so we are going to front load this event with formal and business then open up the floor to discussions and improvements.

7:07 Laine Hughes/ Shop Manager/Chair for this AGM

- Lets introduce the board members, volunteer coordinators, and other volunteers along with the members in the room.
- Explains the location of washrooms and Emergency Exits
- We approve 2018 AGM minutes. Is there any amendment or additions? Call to adopt minutes. Laine calls motion, Second Nate
- I like to recognize through proxy we have our quorum. Quorum is the lessor of 30 minutes or 10% of the membership, as per Rule 44. We have 18 people present along with 33 proxy = 51 members.
- We follow Roberts' Rules of Order
- Concerning VTL's Special Resolution Rule Change: I would like to recognize that sufficient notice for this AGM according to BC Cooperative Association Act. Notice was sent May 19/2019, on all our social media platforms including is was distributed to via our general membership mailing list on Thursday May 9, 2019 (copy of email shown) to all our members and also a Notice was posted in shop along with verbal notice to visiting members
- All present at the 2019 AGM is there any questions or concerns to the agenda, amendments?



· Call to adopt this motion and affirm. Laine calls to adopt amendment, Rob Gills seconds.

Report from General Manager:

· A long thank you to many people. VTL has a sterling reputation and we've been able to liaison with new different groups, women's groups and First Nation like making a pow-wow belt.

### Rule Changes

Chair identified in our notification we are looking to make one significant amendment to our Rules, It as follows

· Special Resolution Proposed Rule 46- Lack of Quorum

Existing:

· (1) If within one hour from the time appointed for a general meeting a quorum is not present at the meeting.

· (a) If convened by requisition of members, must be dissolved and

· (b) In any other case stands adjourned to a location and time not less than 7 days following the initial meeting as deemed appropriate by the original conveners(s)

· (2) If at the adjourned meeting referred to in sub rule (1) (b) a quorum is not present with 1/2 hour from the time appointed, the members present in person per represented by proxy are deemed to constitute a quorum.

### Proposed

· If a quorum is not present within 1/2 hour from the time appointed for a general meeting, the members present in person or represented by proxy are deemed to constitute a quorum

### Rationale:

(1)The VTL very rarely makes quorum at the originally scheduled AGM

(2)The second rescheduled AGM often has far less attendance than the originally scheduled AGM

(3)The second rescheduled AGM per year is a strain on VTL's limited capacity and resources

(4)Although this rule's intention is to preserve the democratic process governing our co-operative, it is the board's belief than originally scheduled AGM's will be more

democratic than any rescheduled AGM as it will have a higher attendance.

Laine Hughes moves to accept this change, Rob Gill second it.

New Board Members:



Rule 77 and 78 in Part 14 describe voting process

· Nate Ross:

· Topic is Elections of the Board, 3 members with are continuing on the board, Nate Ross, Lauren, Pendra Wilson. VTL's board's job is basically to keep the light on, Board Roles and work roles have no hierarchy. There is need for 3 more board members.

Final Call for Applicants:

· Chair: I will now make a final call for nominations. All members as of May 7, 2019 are eligible to run for a position on the board of directors. You may nominate yourself. This is the final call for nominations.

· Slate of candidates to fill missing positions. Michael King (vice president), Rob Gill

(financial coordinator), and Luke Dorn (member at large) have stepped down this year from the board of directors.

· List names of candidates seeking election to the Board.

· Candidates introduce themselves. : Jacob Brenman, Leah Kelly, Colin McIntosh

· No vote is not required; move straight to declare the election of candidates by acclamation.

· Candidates Declared Elected. Elections of Board Members election through acclamation. Rob, Nate second.

· New Board Members were given Board Package and have signed all necessary forms

Nate Ross:

General Manager is a special person we are lucky we found Laine Hughes who is qualified and well suited for the job. Also a special thanks to Rob who's been a major force.

2018/2019 Financial Report: Rob Gill

· VTL had a good year we got our first significant grant \$ 8,000 from BC Gaming Grant and because we repealed it we got \$8,000 twice one for last year and one for this

· This BC Gaming Grant has allowed us to support our workshops helping augment worship expenses. Laine Hughes has done a great job, organizing, reaching out to instructors, finding and training/nurturing new instructors, standardizing paperwork and legal documents, accessing social media, coordinating and accessing materials and tools needed for workshop classes and in general managing all the many aspects too numerous to list of the Vancouver Tool Library's workshop program.

· Our other revenues a pretty stable we haven't seen revenue change. Our two main expenses are rent and employee.

· Our rent has gone up 30% from \$900.00 to \$1200.00 plus utilities

· We are looking at cheaper web housing but all in all our other expenses are stable, like Worksafe premiums etc.

· I changed the way VTL records financial journal entries



· I have found Monica Bailey, she will be replacing me on the board as our financial coordinator. I'll still be around in the background.

7:44 Meeting adjourn

Social

#### 2019 AGM - Attendance

1. Laine Hughes - 2417
2. Jacob Brennan - 2623
3. Pendra Wilson - 1552
4. Frances Mahon - 2642
5. Carman Benoit - 2578
6. Rob Gill - 0320
7. Nate Ross - 1816
8. Liza Hughes - lizahughes
9. Karen MacDonell - 0970
10. Zach Durand - 2242
11. Colin McIntosh - 1702
12. Daniel Logan - 2428
13. Ben Boudreau - 2420
14. Rudi Leibik - 0348
15. Jeannine Mitchell - 0109
16. Julia Lasarte - 2674
17. Leah Kelley - 2544
18. Lauren McGuire-Wood - 0401
19. Craig Orrett - 2528
20. Phil Schulze - 0240

#### Online & In-shop Proxy Votes

"Yes"

#### Online

1. 2467 (Maya Chorobik) - Laine
2. 2021 (Matthew Kowalyk) - Laine
3. 1115 (Maxwell Carroll) - Nate
4. 1524 (Fiona Gold) - Laine
5. 0542 (Scout Gray) - Laine
6. 1615 (Katie Randall) - Laine
7. 0694 (Kathryn Best) - Laine



8. 1407 (Elizabeth Swann) - Laine
9. 0018 (Craig Massey) - Lauren
10. 2566 (Erin Ward) - Laine
11. 1728 (Margaret Ritchie) - Laine
12. 2298 (Tyler Kraft) - Laine

#### In-shop

13. 0718 (Matthew Spears) - Nate
14. 2244 (N John Kehler) - Rob
15. 0828 (Stefan Tjarks) - Laine
16. 1099 (Syliva Pendl) - Laine
17. 1951 (Joseph Chua) - Laine
18. 2618 (Wrye Palmer) - Rob
19. 2603 (Mateo Aubry) - Laine
20. 2633 (Jon Cunningham) - Laine
21. 1436 (Thor Bjornson) - Laine
22. 1607 (Josh Zimmerman) - Nate
23. 2440 (Alex Gennai) - Rob
24. 2483 (Jason Macza) - Nate
25. 2450 (David Zielnicki) - Nate
26. 0948 (Ted Leung) - Laine
27. 1214 (Graeme Brown) - Laine
28. 0584 (Blair Miller) - Rob
29. 0646 (Aaron Quesnel) - Rob
30. 1726 (D'Huart Vianney) - Rob
31. 2252 (Erin Roberts) - Laine