



## CONTENTS

Letter from the President.....	3
Letter from the Shop.....	4-5
Tool Report.....	6
Profit and Loss.....	7
Balance Sheet.....	8
Appreciations.....	9

The Vancouver Tool Library acknowledges that our library is situated on the unceded, occupied, ancestral and Traditional Territories of the Coast Salish Peoples, the xʷməθkʷəy̥əm (Musqueam), Skwxwú7mesh (Squamish), and Səl̓ílwətaʔ/Selilwitulh (Tsleil-Waututh) Nations. We recognize the vast cultural diversity of Indigenous people, and give our deepest thanks for our time on the land.



## **LETTER FROM THE PRESIDENT - July 2020**

The VTL never ceases to amaze me. This past year has been marked with several achievements for our modest co-operative and is a testament to the hard work and dedication of our staff, volunteers and general membership.

A key area that has continued to be a driver of growth for our co-op is our workshop program. With the help of some significant grant funding and under the astute leadership of Laine Hughes, we have continued to grow this area of the VTL and see great potential for it moving forward. Through a collaboration with the Wood Shop Workers Co-operative, the VTL has also been piloting our first member access work-space program to provide much needed project work space. Extension cords running out your window to the curb can be a thing of the past!

Like many small organizations across the world, the VTL has been hit hard by the COVID-19 pandemic. While closing our doors, cancelling workshops and halting new projects for what is typically our busiest month of the year was certainly not ideal, our co-op has shown great resilience and continues to adapt to the new reality. A huge thank you goes out to our General Manager, Laine Hughes, for continuing to find ways to fulfill our co-ops vision and community work during these challenging times.

This year also marks the end of an era as the VTL's longest standing director, volunteer and unspoken keeper of organizational knowledge, Lauren McGuire-Wood, will be stepping down from the Board of Directors. Lauren has been an invaluable asset to our co-op since our very early days and we would not be where we are today without her.

It is with mixed emotions that I have also decided to step down from the Board this year to make room for what is a very capable new wave of Directors. It has been an absolute privilege to work with you all over the past several years and I plan on continuing to be an active member for the indefinite future.

I want to thank our interim-bookkeeper, Rob Gill, as well as our Treasurer, Monica Bailey, for their thankless work behind the scenes managing our finances. We would be flying blind without you! Finally, I want to extend a heartfelt thank you to all our shop volunteers who continue to be the true heartbeat of our co-op. Thank you all!



Nathan Ross  
President

## **LETTER FROM THE SHOP - July 2020**

Well folks, 2020 marked our ninth anniversary and what a ride it has been! The VTL family has made some real achievements this year and bravely faced some setbacks as well, but we are still here lending out tools, growing our membership, and working towards an even better 2021!!!

As I look back over the past twelve months, I am compelled to start this letter by thanking our incredible group of volunteers without whom we would be entirely adrift. First of all, our wonderful Board of Directors: Nate, Lauren, Pendra, Leah, Monica, Jacob, and Colin. You have worked together through incredibly trying times, helping things run smoothly through some very rough waters. The Board really came through during the health crisis and met (remotely, of course) with increased regularity as they navigated real uncertainty. In the interest of protecting our volunteers and membership, as well as the larger communities we are a part of, the Board made an unprecedented decision to close the shop for six weeks and temporarily postpone our in-person workshop series and work space hours. This decision was made carefully and thoughtfully, and the process of preparing for our reopening was equally thorough and well-considered.

Next is our team of committed shop volunteers, who are the face and the life force of the shop. You folks are utterly amazing and without you there would be no Vancouver Tool Library. You kept the shop open as long as safely possible, and were there ready to go when reopening happened. Your thoughtful input on how to run during these uncertain times, and the new measures it would take to do so was invaluable. Your tireless dedication to our shop and philosophy -- to lending culture and all that it entails -- is extremely inspiring. The generosity of spirit that it takes from so many to run a lending library is no small feat, and even in the bleakest of times, you all came together to keep it going, and that is truly wonderful.

The VTL also has the utmost appreciation for our members and their ongoing support, and willingness to adapt to our new operating procedures. We know it has not been easy, but your smiling faces and kind words have meant the world to us. Indeed, this year at the shop has been characterized by an invigorated sense of teamwork, partnership, and community.

Another significant effort at the VTL this year was upgrading the space we ran most of our workshops out of, and acquiring shop space time for our members to access at The Wood Shop Worker's Co-op. This could not have happened without the encouragement of the Wood Shop team: Chris, Liam, Evan and Jessica. Through this partnership we were able to offer an increased volume of workshops in a much safer and more accessible environment. For the first time ever, we were also able to meet our members' requests for a place to work on projects of their own. In terms of our workshops and the team that makes them happen, we must offer a special thanks to Devon, Matt, and Craig who facilitated the vast majority this year, and without whom we would not have nearly the program that we do.

This year we came together with various projects, events, and researchers to offer tools, volunteers, and the resources necessary to help make cool things happen! Some of these efforts include Metro Van Repair Cafe, Donkey Cross CX Race, Neighbourlab Trout Lake Resilience Walk, The Social Innovation Academy, Seoul Urban Regeneration in the Republic of Korea, The Bad Academy, Lucio Chen and classmates in the SFU Design program, Trans Week of Resilience, and the many, many existing and future Tool Libraries that got in touch to talk shop and get their own libraries running. It is an honour to work with so many incredible people and organizations, and I am super proud of what we do at the Vancouver Tool Library. It is my hope that we continue to expand the scope of what it is that a tool library can contribute to a community, and to the role that we can play in social justice organizing and efforts.

I close this letter on a somber note, with an in memoriam to VTL member George Pateman. He was a true friend of the shop, often spending time on site chatting with myself or volunteers, offering tips on tool repair, and sharing stories from his remarkable life. When I spoke with his wife after he stopped coming in regularly, she told me that he had passed away. She said that she was glad to talk so she could let me know that the VTL had held a special place in his heart, that he always came home from the shop with a smile on his face, and that her only regret was that he didn't know about it sooner. People like George are what makes the VTL great, and he will be deeply missed.

Thank you all for your immense contributions in keeping the good ship VTL afloat this year, we don't always get to see what it is that we bring to peoples' lives, but rest assured that it is something special, something important, and these efforts are worth it.

Laine Hughes  
General Manager

## TOOL REPORT - July 2020

This has been another incredible year of growth for the library inventory as we benefited immensely from generous donations made by so many groups and individuals. Our shop volunteers and Board of Directors were great at keeping track of what we have in the shop, what we need, and what our membership frequently borrows, in order to best meet demand. We love helping people complete their projects, and our tools are how we do that!!

Significant tool donations this year include a lot of amazing items from Tradeworks: a really sweet plunge router, cordless circular saw and jigsaw which have been very popular, brad nailers, sanders, drills, bits, blades and more! We are so thankful for this donation, and are sad to see Tradeworks close their doors, but we hope to carry on their sense of social consciousness and further their goal of empowering through trades as we keep their tools in circulation.

Another major donation came from Said Velagic and family, who closed down their contracting business and decided to bring everything to the VTL. The Velagic's donating their shop supplies gave our members access to their incredible array of saws, nailers, compressors, levels, drills, hammers and on and on and on.

There were many other incredible donations this year of tools large and small. Many went directly into the library, and some went out into the community via our yard sales, both of which are essential to keeping us going strong. Tool donations are central to how we function, and are truly what keeps our inventory fresh and varied.

An important element of maintaining our catalogue are the efforts of the volunteers and members who troubleshoot and repair our tools. A huge thanks to all the members who take special care to bring things back to us better than they found them, and to our volunteers who tinker and tweak, sharpen and hone, and come up with incredible, creative solutions to the unique set of issues that comes with maintaining pre-loved tools used by a large group of people -- we couldn't do what we do without you!!

### VTL by the Numbers:

Since 2011 more than 3000 people have joined our co-op and completed 69,xxx loans! This year we've lent out 1052 tools, for a total of 7558 loans, to 689 members.

### Top Tools:

1. Table Saw - Dewalt 10"
2. Irwin Wood Clamps 12"
3. Table Saw
4. Irwin Wood Clamps 6"
5. Random Orbital Sander
6. Sliding Compound Mitre Saw - Hitachi 8.5"
7. Mitre Saw - Ryobi 10"
8. Stud Finder
9. Ferrous Oxide Drill Bit Set

# Profit and Loss

## The Vancouver Tool Library For the year ended 30 April 2020

2020

### Trading Income

Annual Maintenance ORGANIZATION	280.00
Annual Maintenance SLIDING SCALE	1,035.00
Annual Maintenance STANDARD	22,093.00
General Donations	3,069.25
Grant Revenue	10,500.00
Interest	41.29
Late Fees	4,586.00
Misc	360.00
Power Tool Loan Fee (B-Class)	7,223.95
Power Tool Loan Fee (C-Class)	690.00
Workshop Revenue	12,569.27
<b>Total Trading Income</b>	<b>62,447.76</b>

### Gross Profit

62,447.76

### Operating Expenses

Administrative Expense	1,116.67
Employee Expense (CPP + EI)	7,271.39
General Manager Employee Expense	21,072.41
Insurance	2,071.70
Pay Pal Expense	468.95
Rent	13,800.00
Rounding / Till / Misc - ERRORS	(1,011.20)
Shop Expense	875.75
Tool Maintenance	245.39
Tool Purchases	592.01
Transportation Expense	180.21
Utilities - Internet	1,310.12
Utilities - Power	451.29
Visa/Debt Card expenses	1,270.93
Volunteer Appreciation	759.48
Web Hosting	351.32
Work Shop Expense	12,498.28
WorkSafeBC Premiums	466.61
Workshop Coordination	7,915.60
<b>Total Operating Expenses</b>	<b>71,706.91</b>

### Net Profit

(9,259.15)

# Balance Sheet

The Vancouver Tool Library  
As at 30 April 2020

30 APR 2020

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## Assets

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### Bank

CAD PayPal	298.56
Chequing	13,584.32
Gaming Grant	8,137.84
Restricted Cash - Member Shares Account	13,967.25
<b>Total Bank</b>	<b>35,987.97</b>

### Non-current Assets

Co - Op Shares - Modo	500.00
Co - Op Shares - Vancity	5.00
<b>Total Non-current Assets</b>	<b>505.00</b>

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### Total Assets

36,492.97

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## Liabilities

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### Current Liabilities

Accounts Payable (Expenses)	2,695.53
Rounding	84.42
Visa - Laine Hughes	346.63
<b>Total Current Liabilities</b>	<b>3,126.58</b>
<b>Total Liabilities</b>	<b>3,126.58</b>

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### Net Assets

33,366.39

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## Equity

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Current Year Earnings	(9,259.15)
Membership Shares	55,869.00
Retained Earnings (Deficit)	(13,243.46)
<b>Total Equity</b>	<b>33,366.39</b>

## **APPRECIATIONS - July 2020**

The Vancouver Tool Library runs on the tireless efforts of our shop volunteers, Board of Directors, membership, workshop partners, and community. We are so thankful for the time, tools, and financial support we receive and are incredibly grateful to everyone who helps keep us going!!! We would like to issue a very special thank you to Chris, Evan, Liam and Jessica at the Wood Shop Worker's Co-op for helping us get into their shop to offer workspace availability for our members, and for housing our growing workshop program.

### **Board of Directors**

Nate Ross (President)  
Lauren McGuire-Woods  
(Member-at-Large)  
Pendra Wilson (Vice-president)  
Monica Bailey (Financial Director)  
Colin MacIntosh (Secretary)  
Leah Lasarte (Member-at-Large)  
Jacob Brennan (Member-at-Large)

### **Shop Volunteers**

Rob Gill (Treasurer)  
Cindy Lui  
Nico Woodward  
George Berking  
Zach Durand  
Fiona Jones  
Craig Orrett  
Erin Roberts  
Matthew Kowalyk  
Ben Boudreau  
Lizzy Swann  
Erin Ward  
Leslie Dodd  
Carman Bentoit  
Minka Bentoit-Durham  
Mateo Aubry  
Frances Mahon  
Chad Townsend  
Harry Heighington  
Reed Schrad  
Kevin MacDonald  
Liza Hughes  
Raphaelle Moreau  
Stephanie Bentzen  
Tyler Kraft  
Stefan Tjarks

### **Web Development & Tech Support**

Julia Lasarte

### **Tool Repair Volunteers**

Jeff Bethune  
Randy Smith  
Vince Lock

### **Workshop Facilitators**

Craig Orrett  
Devon Kroeger  
Matthew Ellies  
Lizzy Swann  
Leslie Dodd  
Reed Schrad  
Pendra Wilson

### **Workspace Supervisors**

Craig Orrett  
Kyle Kozak  
Rob Gill

### **Large Tool/Supply Donors**

Tradeworks/Opendoor Group  
Said Velagic  
Lonsdale Leather  
Chris Hesje and the team at Peregrine

### **Community Partners**

The Wood Shop Worker's Coop  
Commercial Street Cafe  
Chance Cafe  
Chung and Victor  
Cedar Cottage Community Garden  
The Thingery